

## NOTICE OF CONTRACT AWARD

- By: \_\_\_\_\_  
Glenn D. Hinton  
Contract Officer

**ModuForm Contract 41076-60**

October 1, 2005 through September 30, 2010

**INSTRUCTIONS**

1. **ORDERS:**

- A. Unless otherwise instructed by the Division of Purchases and Supply, all departments, institutions and agencies of the Commonwealth of Virginia will order items/services through eVA.
  - B. If this contract is authorized for use by localities, Virginia cities, counties, towns and political subdivisions, orders will be placed through eVA to the maximum extent possible.
2. The applicable contract number, federal employer identification number (FEI), and item number (for itemized contracts) must be shown on each purchase order.
  3. Inspection on delivery and approval of vendor's invoice is the responsibility of receiving state agency, Virginia city, county, town or political subdivision.
  4. Any complaint as to quality, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to the Division of Purchases and Supply for handling with the contractor. Form (DGS-41-024), by which to facilitate the notification of the contractor and this office of complaints, is available from the Division of Purchases and Supply web site at [www.eva.state.va.us](http://www.eva.state.va.us).
  5. Price Adjustments. During the term of the contract, price escalation may be allowed every 365 days, if justified. The contract officer makes the decision to allow or deny a request for increase based upon the documentation submitted by the contractor. The contractor is required to pass on any price reductions immediately. **IMPORTANT!** All price increases must be approved by the contract officer. Contract users will be sent a Notice of Contract Change from this office as official notification of such changes, if approved.

END OF INSTRUCTIONS

**PRICE SCHEDULE**

MODUFORM LIST PRICE DATED JANUARY 1, 2005

DISCOUNT OFF LIST PRICE – LESS 50% LESS 5%  
F.O.B. DELIVERED

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ADD BACK FOR INSIDE DELIVERY AND INSTALLATION

ADD 10% TO THE NET ORDER AMOUNT

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LARGE SINGLE ORDERS OF ANY ASSORTMENT OF ITEMS

TOTALLING \$20,000.00 - \$50,000.00 DEDUCT: 2%

50,000.00 - \$100,000.00 DEDUCT: 3%

**OVER \$100,000.00 DEDUCT: 5%**

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For copies of Product Catalogs and Price Lists contact:

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